

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

PLEASE TAKE NOTICE that the Statutory Reorganization Meeting of the Northwest Bergen County Utilities Authority will be held on Tuesday, February 21, 2017, immediately following the Work Session at 7:00pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey.

BY ORDER OF THE CHAIRMAN

Alison Gordon
Secretary

February 16, 2017

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REORGANIZATION MEETING

February 21, 2017

1. Meeting called to Order.
2. Chairman's statement in accordance with C. 231, PL 1975.
3. Roll Call.
4. Salute to the Flag.
5. Election of Officers:
 - a) Report of Nominating Committee
 - b) Election of Chairman for ensuing year
 - c) Election of Vice-Chairman for ensuing year
6. Chairman's Remarks.
7. Approval of Minutes – Regular Meeting – January 10, 2017
Special Meeting – January 10, 2017
8. Public Comments (any subject).
9. Consideration for approval list of Resolutions attached dated February 21, 2017.
10. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
 - g. Safety and Security Committee
 - h. Intellectual Technology Committee
11. Report of Treasurer.
12. Report of Counsel.
13. Report of Engineer.
14. Report of Executive Director
15. Report of Superintendent
16. Old Business
17. New Business
18. Public Comments (on subjects 5 through 17).
19. Adjournment.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

LIST OF RESOLUTIONS REORGANIZATION MEETING

February 21, 2017

RESOLUTIONS

- 05-2017 Approval of vouchers, payroll and tax deposits
- 06-2017 Approval of 2017 Meeting Schedule
- 07-2017 Designation of Authority Newspapers for 2017
- 08-2017 Designation of Depositories for 2017
- 09-2017 Resolution authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units pursuant to N.J.S.A.40A:11-12a
- 10-2017 Authorization to enter into a Shared Services Agreement with the Borough Of Saddle River
- 11-2017 Authorization to enter into a Shared Services Agreement with the Borough Of Allendale
- 12-2017 Appointment of Board Secretary
- 13-2017 Approval of Sewer Extension – Solana at Waldwick, 237, 239, 241 & 247 Wyckoff Avenue, Waldwick, New Jersey
- 14-2017 Approval of Change Order No. 1 – Contract No. 275 – Resurfacing of Woodside Avenue, Midland Park, NJ
- 15-2017 Award of Contract – Contract No. 276 – Secondary Heat Exchanger Outlet Plenum Project
- 16-2017 Award of Contract – Contract No. 277 – Disposal of Incinerator Ash
- 17-2017 Qualification of Individuals/Firms for provision of Legal Services
- 18-2017 Qualification of Individuals/Firms for provision of Engineering Services
- 19-2017 Qualification of Individuals/Firms for provision of Auditing Services
- 20-2017 Qualifications of Individuals/Firms for provision of Bond Counsel

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

- 21-2017 Qualification of Individuals/Firms for provision of Risk Manager for 2017
- 22-2017 Retention of Authority Auditor for 2017
- 23-2017 Retention of Authority General Counsel for 2017
- 24-2017 Retention of Authority Labor Counsel for 2017
- 25-2017 Retention of Bond Counsel for 2017
- 26-2017 Retention of Risk Manager for 2017
- 27-2017 Retention of Authority Engineer 2017
- 28-2017 Retention of Authority Engineer for General Incinerator Advice for 2017
- 29-2017 Retention of Authority Engineer for Instrumentation, Automation and Computer Systems for 2017
- 30-2017 Retention of Authority Engineer for 2018 Service Charges

MOTIONS

- 17-01 Authorization for attendance to the AEA Conference

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 05-2017

Date: February 21, 2017

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of January 2017 and Health Benefits and Dental Benefits transfers for February 2017; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated February 21, 2017 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$303,432.94

ACCOUNT: Tax Deposit Account
Total: \$146,993.98

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$109,203.22

ACCOUNT: Health Benefits Contribution Employee
Total: \$13,394.11

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 05-2017

Date: February 21, 2017

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: Dental Benefits
Total Transfer: \$4,122.41

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$32,959.74

ACCOUNT: Defined Contribution Retirement Program – Employer
Total Transfer: \$12.50

ACCOUNT: Defined Contribution Retirement Program – Employee
Total Transfer: \$22.92

ACCOUNT: Operating Account
Total: \$277,183.70

ACCOUNT: General Improvement Account
Total: \$172,915.61

ACCOUNT: 2015 WWT Project Account
Total: \$21,347.85

CHAIRMAN

SECRETARY

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
MEETING SCHEDULE FOR 2017

Regularly scheduled meetings and Work Sessions will take place on the 3rd Tuesday of the month at 7:00pm at the Authority Offices located at 30 Wyckoff Avenue, Waldwick, New Jersey, unless otherwise noted on the schedule outlined below.

Month	TUESDAY Work Session & Regular Meetings	WEDNESDAY Work Session & Regular Meetings	Notes
March	21 st		
April	18 th		
May	16 th		
June	20 th		
July	18 th		
August	No meetings scheduled		
September	19 th		
October	17 th		A special meeting will be held to adopt the preliminary budget to send to the Div. of Local Govt. & set date for the Public Hearing
November		8 th *	*2 nd Wednesday of the month.
December	12 th *		*2 nd Tuesday of the Month Public Hearing for Budget will be held this day.
January	9 th *		*2 nd Tuesday of the month
February	20 th		Reorganization Meeting

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 09-2017

Date: February 21, 2017

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A.40A:11-12a**

WHEREAS, the Northwest Bergen County Utilities Authority, pursuant to N.J.S.A.40A:1-12a and N.J.A.C.5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Northwest Bergen County Utilities Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Northwest Bergen County Utilities Authority intends to enter into contracts with the attached Referenced State Contract Vendors, but not limited to the attached, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT

RESOLVED, that the Northwest Bergen County Utilities Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, but not limited to the attached, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Northwest Bergen County Utilities Authority pursuant to N.J.A.C.5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Northwest Bergen County Utilities Authority and the Referenced State Contract Vendors shall be from January 1, 2017 to December 31, 2017.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 09-2017

Date: February 21, 2017

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A.40A:11-12a**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.

CHAIRMAN

SECRETARY

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Chewcaskie
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

REFERENCED STATE CONTRACT VENDORS

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract No.</u>
General Office Supplies	WB Mason, Inc.	A-88839 (exp. 5/6/18)
Custodial/Maintenance Supplies	Grainger, Inc.	M-0002 (exp. 2/28/2017)
Fire Extinguisher Maintenance	FYR Fyter Sales	T0576 (exp. 5/31/2017)
Laboratory Supplies	T-0983 – Hach Chemical	85091 (exp. 9/30/2017)
	T-0115 – Fisher Scientific	75827 (exp. 12/31/2017)
	T-0115 – J&H Berge	75819 (exp. 12/31/2017)
	T-0115 – VWR Scientific	75846 (exp. 12/31/2017)
Vehicles	T-2100 – Chase Winner Ford	88726 (exp. 3/25/17)
	T-2100 – Beyer Ford	88726 (exp. 3/25/17)
Heavy Construction Equipment (Through the National Joint Powers Alliance)	Caterpillar, Inc.	032515-CAT (5/19/19)

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 10-2017

Date: February 21, 2017

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF SADDLE RIVER**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) and the Borough of Saddle River (the “Borough”) had entered into a Shared Services Agreement on January 1, 2016 with a termination date of December 31, 2016 for the Authority to 1) act as the New Jersey Licensed Sewer Operator for the Borough, 24 days a days, 365 days per year 2) to provide weekly monitoring of the Borough’s one (1) waste water pump station, and 3) perform repairs, corrective actions and respond to pump station alarms during business and non-business hours; and

WHEREAS, the Borough has adopted its Resolution No. 19-17 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement attached hereto.

NOW THEREFORE, BE IT

RESOLVED, the Northwest Bergen County Utilities Authority agrees to enter into a Shared Services Agreement with the Borough of Saddle River for a duration of one (1) year to provide the services described in Paragraph 3 above; and

SHARED SERVICE AGREEMENT

THIS AGREEMENT, made and entered into this 5th day of January 2017 by and among:

The Borough of Saddle River, a Municipal Corporation of the State of New Jersey, in the County of Bergen, hereinafter referred to as "Saddle River", and the NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, doing business at 30 Wyckoff Avenue, P.O. Box 255, Waldwick, New Jersey 07463, hereinafter referred to as "NBCUA".

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough and the NWBCUA have researched the feasibility of entering into an agreement under the authority of Uniform Shared Services and Consolidation Act, whereby the NWBCUA would provide to the Borough, the monthly inspections/monitoring of the Borough's one (1) wastewater pump station, and any and all agreed upon repairs, 24 hours a day and 365 days per year; potential response time to call-outs and emergencies; and

WHEREAS, the Borough has adopted a Resolution # 19-17 which authorizes Saddle River to enter into an agreement with the NWBCUA, for the services of monitoring the Borough's wastewater pump stations and any agreed upon miscellaneous services.

NOW, THEREFORE, this agreement is entered into by the Borough of Saddle River and the NBCUA for the purpose of defining and specifying the obligations of the parties and the Borough of Saddle River and the NWBCUA hereby agree as follows:

1. Pursuant to N.J.S.A. 40A:65-1 et. seq., both the Borough of Saddle River and the NWBCUA shall adopt the appropriate resolution, which will formally authorize the entering into this Agreement between the parties.
2. The duration of this Agreement shall be for a period of one (1) year following the commencement date. The commencement date shall be January 1, 2017.
3. The NBCUA shall provide the following services to the Borough of Saddle River:

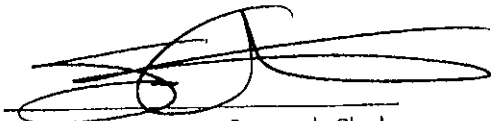
- A. The NBCUA shall act as the New Jersey Licensed Sewer Operator for the Borough of Saddle River and perform the weekly monitoring of Saddle River's wastewater pump station, 24 hours a day and 365 days per year.
 - B. Perform repairs, corrective action and respond to pump station alarms during normal business hours. Business hours shall be defined as Monday through Friday, 7:00am to 3:30pm.
 - C. Perform repairs, corrective actions and respond to pump station alarms during non-business hours. Non-business hours shall be defined as Monday through Friday, 3:31pm to 6:59am and all day on Saturdays and Sundays and on NWBCUA approved holidays.
4. In consideration for the services to be rendered by the NBCUA to the Borough of Saddle River, pursuant to Paragraph 3 above the Borough of Saddle River shall pay the NBCUA four (4) equal installments of \$2050.00 on or before March 1st, June 1st, September 1st and December 1st of each year for a total annual compensation of \$8,200.00. The rate of compensation paid by the Borough of Saddle River to the NBCUA for repairs, corrective actions and responses to pump station alarms shall be \$83.02 per man hour for business hours and \$103.77 per man hour for non-business hours. The hourly compensation as memorialized above shall have a percentage increase commencing July 1, 2017 and each and every year thereafter, equal to the percentage increase if any paid by the NBCUA to their non-supervisory employee group.
5. The NWBCUA shall provide the Borough of Saddle River with an invoice reflecting all time and work provided by its staff for repairs and response service during the previous month. Said invoices shall be paid by the Borough of Saddle River within 45 days of receipt.
6. The parties agree to be bound to this Agreement for a minimum of twelve (12) months. Twelve (12) months following the commencement date, either party may terminate this Agreement by giving as least twelve (12) months' written notice to the other party.
7. Each party to this agreement represents to the other party thereto that the Officials executing Agreement are fully authorized and empowered to do so and to bind the parties to the terms of this Agreement, pursuant to law.
8. The parties recognize that the individuals who shall be designated as the primary contact persons are, the Licensed Sewer Operator and Superintendent of the NWBCUA for the NBCUA and the Supervisor of the Borough's Public Works Department for Saddle River. The primary contact individual shall be noticed on all issues of importance, including but not limited to, necessary repairs, corrective actions and responses to pump station alarms.
9. The primary contact persons shall jointly and cooperatively implement and complete a reporting form to memorialize and record all required and/or performed repairs, corrective actions and responses for each pumping stations.

10. The NWBCUA will provide a certificate of Insurance designating Saddle River as an additional insured, with the same limits and coverage as the NBCUA has in place with their current insurance program.
11. The Borough of Saddle River will maintain a reasonable spare parts inventory as requested by the Superintendent of the NBCUA.
12. The effective date of this Agreement shall be January 1, 2017 and the expiration date shall be December 31, 2017.
13. The NBCUA agrees to comply with all applicable federal, state, county and municipal laws, rules and regulations.
14. The terms of this Agreement shall constitute the entire understanding between the parties and may only be amended by a written document executed by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, this month day and year first above written.

ATTEST:

Borough of Saddle River


Borough Clerk


Mayor

Date:

ATTEST:

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

Secretary

Brian Chewcaskie, Chairman

R# 19-17

Date: 1/5/17

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

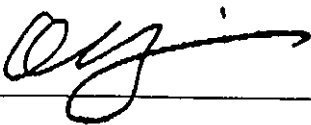
Seconded by Council Member Salazer

**RESOLUTION AUTHORIZING INTERLOCAL SERVICE AGREEMENT
FOR A LICENSED SEWER OPERATOR WITH NORTHWEST
BERGEN UTILITIES AUTHORITY**

BE IT RESOLVED that the Council of the Borough of Saddle River authorize the Mayor to sign an Inter-local Agreement for a Licensed Sewer Operator for the Saddle River sewer pump station, at an annual fee of \$8,200.

	AYES	NAYS	ABSENT	ABSTAIN
Jensen, Eric, Council President	x			
Acaster, Benjamin	x			
Gray, Ron	x			
Salazer, Elizabeth	x			
Schulstad, Paul	x			
Yates, Ron	x			

Kurpis, Albert J., Mayor
Date Passed: 1/5/17




(Mayor)



(Borough Clerk)

CERTIFICATION
CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
PASSED APPROVED AND ACCEPTED BY THE MAYOR
AND COUNCIL OF THE BOROUGH OF SADDLE RIVER ON

January 5, 2017


JOY C. CONVERTINI
BOROUGH CLERK

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 11-2017

Date: February 21, 2017

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF ALLENDALE**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Borough of Allendale (the “Borough”) is in need of a New Jersey Licensed Collection System Operator and other sanitary sewer services; and

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) submitted to the Borough a proposal for the following services to be provided: 1) act as the New Jersey Licensed Sewer Operator for the Borough 2) respond to sanitary sewer collection emergencies 24 hours a day, 7 days a week 3) coordinate all third party repairs of the collections system 4) coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the sanitary sewer collection system 5) coordinate with the Borough any NJDEP hotline calls and correspondence regarding the sanitary collection system 6) upon request, coordinate and conduct a manhole inspection program and 7) upon request, can conduct New Jersey State Certified Backflow Preventer tests; and

WHEREAS, the Borough has adopted its Resolution No. 17-58 authorizing entering into a shared services agreement with the Authority to receive these services; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement attached hereto.

NOW THEREFORE, BE IT

RESOLVED, the Northwest Bergen County Utilities Authority agrees to enter into a Shared Services Agreement with the Borough of Allendale for a duration of one (1) year to provide the services described in Paragraph 4 above; and

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority be and is hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Allendale annexed hereto and made a part thereof.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 11-2017

Date: February 21, 2017

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF ALLENDALE**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on **February 21, 2017**.

SECRETARY

CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Chewcaskie
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

SHARED SERVICES AGREEMENT

THIS SHARED SERVICES AGREEMENT, made and entered into this _____ day of _____, 2017, by and among:

THE BOROUGH OF ALLENDALE, a Municipal Corporation of the State of New Jersey, in the County of Bergen, hereinafter referred to as "Allendale" and the NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, doing business at 30 Wyckoff Avenue, P.O. Box 255, Waldwick, New Jersey 07463, hereinafter referred to as "NBCUA".

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Allendale and the NBCUA have researched the feasibility of entering into an agreement under the authority of Uniform Shared Services and Consolidation Act, whereby the NBCUA would provide to Allendale the services of a licensed sewer operator, In addition to other services as outlined more specifically in Paragraph 3 of this Agreement; and

WHEREAS, Allendale has adopted Resolution # ~~1-58~~, which authorizes Allendale to enter into an agreement with the NBCUA, for the services as outlined in Paragraph 3.

NOW, THEREFORE, this Agreement is entered into by and among the Borough of Allendale and the NBCUA for the purpose of defining and specifying the obligations of the parties and the Borough of Allendale and the NBCUA hereby agree as follows:

1. Pursuant to N.J.S.A. 40:8A-3 and N.J.S.A. 40:8A-4, both the Borough of Allendale and the NBCUA shall adopt the appropriate Resolutions, which will formally authorize the entering into of this Agreement between the parties.

2. The duration of this Agreement shall be for a period of one (1) year following the commencement date and will supersede any previously agreed upon agreement between the Borough of Allendale and NBCUA for the services as outlined in Paragraph 3. The commencement date shall be January 1, 2017.

3. The NBCUA shall provide the following services to the Borough of Allendale:

- a. The NBCUA shall act as the New Jersey Licensed Sewer Operator for the Borough of Allendale.
 - b. NBCUA will respond to sanitary sewer collection emergencies 24 hours a day, seven days a week.
 - c. NBCUA will coordinate all third party repairs of the collections system.
 - d. NBCUA will, when necessary, coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the sanitary collection system.
 - e. NBCUA will coordinate with the Borough any NJDEP Hotline calls and correspondence regarding the sanitary collection system.
 - f. NBCUA, upon request, can coordinate and conduct a manhole inspection program that will involve the physical inspection of every manhole within the Borough over a three to five year cycle.
 - g. NBCUA, upon request, can conduct annual NJ State Certified Backflow Preventer tests on all of your backflow prevention devices.
4. In consideration for the services to be rendered by the NBCUA to Allendale, pursuant to Paragraph 3 above, the Borough of Allendale shall pay to NBCUA:
- a. Four (4) equal installments of \$1,000.00 on or before March 1st, June 1st, September 1st and December 1st of each year, for a total annual compensation of \$4,000.00.
 - b. Non-Business hours – emergency responses (per man) \$103.77/hr
 - c. Business hours emergency/non-basic repair and catch basin maintenance (per man) \$ 83.02/hr
 - d. Third Party Contractors for repairs and/or spare parts \$Direct Cost
 - e. Manhole Inspection Program \$ 45.00/MH
 - f. Backflow Preventer Tests \$150.00/unit
5. The parties agree to be bound by this Agreement for a minimum of twelve (12) months. Starting six (6) months from the Commencement Date, either party may terminate this Agreement by giving at least six (6) months written notice to the other party.
6. Each party to this Agreement represents to the other party thereto that the Officials executing this Agreement are fully authorized and empowered to do so and to bind the parties to the terms of this Agreement, pursuant to law.
7. The parties recognize that the individuals who shall be designated as the Primary Contact Persons are, the Licensed Sewer Operator and Superintendent of the NBCUA for the NBCUA and the Manager of the Borough's Public Works Department, for Allendale. The Primary Contact individual shall be noticed on all issues of importance and shall be responsible for initiating all requests for repairs and corrective actions to be carried out by NBCUA or Allendale, as applicable.
8. The Primary Contact Persons shall jointly and cooperatively implement and complete a reporting form to memorialize and record all required and/or performed repairs, corrective actions and responses for each pumping station.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/05/2017

RESOLUTION# 17-58

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein			✓			
Homan			✓			
McSwiggan		✓	✓			
Sasso	✓		✓			
Strauch			✓			
Wilczynski			✓			
Mayor White	---	---				

WHEREAS, the Borough is in need of a NJ Licensed Collection System Operator and certain sanitary sewer services; and

WHEREAS, Northwest Bergen County Utilities Authority (NBCUA), has submitted a shared services proposal for such services dated December 12, 2016, which the Water, Sewer, and Public Utilities Committee finds acceptable and which has been recommended to the Governing Body; and

WHEREAS, NBCUA is duly qualified and is available to perform such services; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be duly budgeted to pay for this agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby authorize the Mayor and Municipal Clerk to sign the Shared Services Proposal or an appropriate agreement to reflect these services for 2017.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 5, 2017.



Anne Dodd, RMC
Municipal Clerk

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 13-2017

Date: February 21, 2017

**PROPOSED SANITARY SEWER EXTENSION – SOLANA AT WALDWICK
237, 239, 241, 247 WYCKOFF AVENUE
BLOCK 163 LOT 11, 12, 12.01, 13
BOROUGH OF WALDWICK, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) by FSP – Waldwick Property, LLC (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located at 237, 239, 241 & 247 Wyckoff Avenue in the Borough of Waldwick (hereinafter referred to as the “Project”); and

WHEREAS, the Project proposes to provide sanitary sewer service to a ninety three (93) bed assisted living facility in the Borough of Waldwick; and

WHEREAS, the Authority’s technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated February 2, 2017 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, and

WHEREAS, finding that when completed, the average daily flow from the Project will be 9,300 gallons per day (gpd), and 40 additional non-residential EDUs will become tributary to the Authority’s system.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application made by FSP-Waldwick Property, LLC for approval of a proposed sanitary sewer extension to be located at 237, 239, 241, 247 Wyckoff Avenue in the Borough of Waldwick be approved upon the condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of Borough of Waldwick;
2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Waldwick;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 13-2017

Date: February 21, 2017

**PROPOSED SANITARY SEWER EXTENSION – SOLANA AT WALDWICK
237, 239, 241, 247 WYCKOFF AVENUE
BLOCK 163 LOT 11, 12, 12.01, 13
BOROUGH OF WALDWICK, NEW JERSEY**

3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and
10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 13-2017

Date: February 21, 2017

**PROPOSED SANITARY SEWER EXTENSION – SOLANA AT WALDWICK
237, 239, 241, 247 WYCKOFF AVENUE
BLOCK 163 LOT 11, 12, 12.01, 13
BOROUGH OF WALDWICK, NEW JERSEY**

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Project as may be required by governmental agencies having jurisdiction thereover.

CHAIRMAN

SECRETARY

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Chewcaskie
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 14-2017

DATE: February 21, 2017

**APPROVING CHANGE ORDER NO. 1 FOR
CONTRACT #275 – WOODSIDE AVENUE RESURFACING**

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) awarded Contract No. 275 – Woodside Avenue Resurfacing (“the Project”) to Crossroads Pavement Management, LLC (“the Contractor”) on October 18, 2016; and

WHEREAS the Contractor has requested certain changes to the Project as more particularly set forth in Change Order No. 1 attached hereto (“the Change Order”); and

WHEREAS the Authority’s Engineer has reviewed the Contractor’s proposed Change Order and determined that the Change Order is necessary; and

WHEREAS the Authority’s Engineer has recommended that the Change Order be approved by the Authority; and

WHEREAS the reduction in the total cost of the Project as a result of this Change Order is **\$18,353.01**; and

WHEREAS the Commissioners of the Authority have determined that the Change Order should be approved; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Authority that Change Order No. 1, to Authority Contract No. **275**, is approved.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on **February 21, 2017**.

CHAIRMAN

SECRETARY

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Chewcaskie
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

CHANGE ORDER NO. 1

DATE: December 5, 2016

PROJECT: WOODSIDE AVE RESURFACING

OWNER: NORTHWEST BERGEN UTILITIES AUTHORITY

CONTRACTOR: CROSSROADS PAVEMENT MANAGEMENT, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:
Items 1, 3-18, A9 & A19 have been reduced to reflect as-built quantities

EXTRA:
Items A7 & A8 have been increased to reflect as-built quantities

SUPPLEMENTARY:
Item S-1, Manhole Riser, was added to address an area where the center of roadway was too low to provide an acceptable crown.

APPROVAL RECOMMENDED:

KEITH HENDERSON, P.E.
AUTHORITY ENGINEER

ACCEPTED:
 **Richard Alessio**
Managing Member

CONTRACTOR:
CROSSROADS PAVEMENT MANAGEMENT, LLC

OWNER'S APPROVALS:

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$20,582.19
B. TOTAL EXTRAS THIS C.O.	\$1,779.18	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$450.00	XXXXXXXXXXXX
TOTALS THIS C.O.	\$2,229.18	\$20,582.19
NET CHANGE THIS CHANGE ORDER		\$18,353.01
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$2,229.18	\$20,582.19
NET CHANGE IN CONTRACT		\$18,353.01

NOTE: All work to be done according to Contract Specifications.

ORIGINAL CONTRACT BID PRICE	\$108,393.00
CHANGE ORDERS TO DATE	-\$18,353.01
REVISED CONTRACT PRICE	\$90,039.99

PROJECT: WOODSIDE AVE RESURFACING

OWNER: NORTHWEST BERGEN UTILITIES AUTHORITY

CONTRACTOR: CROSSROADS PAVEMENT MANAGEMENT, LLC

	ITEM NO.	DESCRIPTION	QUANTITY		UNIT PRICE	AMOUNT
R E D U C T I O N	1	OFF DUTY POLICE OFFICER	7480.00	ALLOW	\$1.00	\$7,480.00
	3	TRAFFIC DRUM	10.00	UNIT	\$1.00	\$10.00
	4	TRAFFIC CONE	50.00	UNIT	\$1.00	\$50.00
	5	FUEL PRICE ADJUSTMENT	99.59	ALLOW	\$1.00	\$99.59
	6	ASPHALT PRICE ADJUSTMENT	957.70	ALLOW	\$1.00	\$957.70
	7	HMA MILLING, 3" OR LESS	22.00	SY	\$6.50	\$143.00
	8	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	16.05	TON	\$94.00	\$1,508.70
	9	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	50.00	TON	\$94.00	\$4,700.00
	10	DENSE GRADED AGGREGATE	15.00	SY	\$20.00	\$300.00
	11	POLYMER JOINT ADHESIVE	90.00	LF	\$3.00	\$270.00
	12	CONCRETE SIDEWALK, 4" THICK	4.00	SY	\$90.00	\$360.00
	13	CONCRETE VERTICAL CURB	28.00	LF	\$55.00	\$1,540.00
	14	DETECTABLE WARNING SURFACE	1.20	SY	\$250.00	\$300.00
	15	TRAFFIC STRIPES, LONG-LIFE, THERMOPLASTIC, 24" WIDE	6.00	LF	\$8.40	\$50.40
	16	TRAFFIC STRIPES, LONG-LIFE, THERMOPLASTIC, 6" WIDE	24.00	LF	\$7.20	\$172.80
	17	TRAFFIC STRIPES, LONG-LIFE, THERMOPLASTIC, DOUBLE 4" WIDE	10.00	LF	\$6.00	\$60.00
	18	TRAFFIC MARKINGS, LONG-LIFE, THERMOPLASTIC	20.00	SF	\$10.00	\$200.00
	A9	HOT MIX ASPHALT 19M64 BASE COURSE, 5" THICK	25.00	TON	\$94.00	\$2,350.00
	A19	POLYMER JOINT ADHESIVE	10.00	LF	\$3.00	\$30.00

A. TOTAL REDUCTIONS \$20,582.19

E X T R A	A7	HMA MILLING, 3" OR LESS	50.00	SY	\$6.50	\$325.00
	A8	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	15.47	TON	\$94.00	\$1,454.18
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

B. TOTAL EXTRA \$1,779.18

S U P P L E M E N T A R Y	S-1	MANHOLE RISER	1.00	UNIT	450.00	\$450.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

C. TOTAL SUPPLEMENTARY \$450.00

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 15-2017

Date: February 21, 2017

AUTHORIZATION TO AWARD CONTRACT NO. 276 – SECONDARY HEAT EXCHANGER OUTLET PLENUM PROJECT

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located at 30 Wyckoff Avenue in the Borough of Waldwick, County of Bergen, State of New Jersey; and

WHEREAS, upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with Contract No. 276 – Secondary Heat Exchanger Outlet Plenum Project; and

WHEREAS, the bid proposals were received by the Authority on February 8, 2017; and

WHEREAS, one bid was received from Iron Hills Construction, Inc. in the amount of \$68,557.00; and

WHEREAS, the Authority’s Consulting Engineer and General Counsel have reviewed the bid proposals and have determined that Irons Hills Construction has submitted all the required documents; and

WHEREAS, the Authority has determined that Iron Hills Construction, Inc. is the “lowest responsible bidder”; and

WHEREAS, the Authority has sufficient funds to pay the bid amount of \$68,557.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority that Contract No. 276 – Secondary Heat Exchanger Outlet Plenum Project be awarded to Iron Hills Construction, Inc. for the bid amount of \$68,557.00; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 15-2017

Date: February 21, 2017

AUTHORIZATION TO AWARD CONTRACT NO. 276 – SECONDARY HEAT EXCHANGER OUTLET PLENUM PROJECT

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on February 21, 2017.

CHAIRMAN

SECRETARY

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Chewcaskie
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 16-2017

Date: February 21, 2017

AWARD BID – CONTRACT NO. 277 – DISPOSAL OF INCINERATOR ASH

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located at 30 Wyckoff Avenue in the Borough of Waldwick, County of Bergen, State of New Jersey; and

WHEREAS on January 20, 2017, the Authority advertised for a two (2) year contract for the disposal of incinerator ash; and

WHEREAS, on February 10, 2017 two (2) bids were received and were as follows:

Waste Management of New Jersey, Inc.:

95.00 per ton for the existing amount of ash

95.00 per ton for future accumulated ash

Spectraserv, Inc.:

117.00 per ton for the existing amount of ash

117.00 per ton for future accumulated ash; and

WHEREAS, after review of the bids by the Authority’s technical advisor and legal counsel, Waste Management of New Jersey, Inc. was determined to be the responsible low bidder; and

WHEREAS, the Commissioners deem it in the best of the Authority to accept the bid of Waste Management of New Jersey for a rate of \$95.00 per ton for existing and future incinerator ash.

NOW, THEREFORE, BE IT

RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority that the bid of Waste Management of New Jersey, Inc., located at 107 Silvia Street, Ewing, New Jersey 08628, for Contract No. 277 – Disposal of Incinerator Ash be and the same is hereby accepted at the cost of \$95.00 per ton for existing and future accumulated ash for a period of two (2) years; and it is

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 16-2017

Date: February 21, 2017

AWARD BID – CONTRACT NO. 277 – DISPOSAL OF INCINERATOR ASH

FURTHER RESOLVED that the Chairman or Vice-Chairman is hereby authorized to execute such contract on behalf of the Authority.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on February 21, 2017.

SECRETARY

CHAIRMAN

	Bonagura	Danubio	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Chewcaskie
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								